

Developed: July 13, 2022

Updated: 8-10-2022, 9-14-2022, 10-12-2022, 11-16-2022, 12-14-2022, 1-4-2023,

2-8-2023, 3-15-2023, 4-5-2023, 5-3-2023

**2022-2023 ADMINISTRATOR GOALS / BOARD GOALS**  
**Action Plan (Goal) #1**  
**Curriculum / Student Achievement/Professional Development**

| <b>Major Activities</b>   | <b>Staff</b>  | <b>Resources</b>  | <b>Timeline</b> | <b>Indicators of Success</b>   |
|---|---|---|-----------------|--|
| Effectively continue to implement district ELA and Math Programs, including using benchmark assessments to monitor student progress and drive instruction in the classroom, as well as support the Social Emotional Learning needs of students by providing professional development which will enhance student achievement and overall wellness. | <ul style="list-style-type: none"> <li>● Superintendent</li> <li>● Business Administrator</li> <li>● Principal/Supervisor</li> <li>● Director of Special Projects</li> <li>● Board of Education</li> <li>● Technology Coordinator</li> <li>● Teachers</li> <li>● Intervention Coach</li> <li>● Data Coach</li> <li>● Guidance Counselors</li> <li>● School Social Workers</li> <li>● School Psychologist</li> </ul> | <ul style="list-style-type: none"> <li>● District Professional Development Plan</li> <li>● SRI-ETTC / Richard Stockton College</li> <li>● Link-It Software for assessment</li> <li>● Zaner-Bloser Superkids Series</li> <li>● Lucy Calkins Readers and Writers Units of Study</li> <li>● PMI</li> <li>● Resiliency Program</li> <li>● Counseling Programs</li> <li>● Morning Meeting Program</li> </ul> | 6/30/22         | <ul style="list-style-type: none"> <li>● Staff training to secure knowledge of Zaner-Bloser Superkids Series and Lucy Calkins Readers and Writers Units of Study, PMI, Data Driven Instructional Tools, as well as social emotional learning tools and programs.</li> <li>● Staff evaluation and feedback documentation of successes and needs</li> <li>● Use of formal staff evaluations to monitor the use of data and implementation of program components</li> <li>● Measure student progress through formative and summative evaluations</li> <li>● Student benchmarking as indicator of success</li> <li>● Increase in individual student achievement goals</li> <li>● Increase in the overall wellness of students.</li> <li>● Production and distribution of professional development resources, face to face and webinar, professional development sessions, and follow-up collaboration in a PLC setting.</li> </ul> |

**UPDATES**

8/25/22 New Staff Curriculum, Programs, Assessment, Data, NJ SMART, & Resources Training  
8/30/22 Varied PD and times (Mentoring, Login Information, Genesis Review, Phones, Tech/Maintenance Requests, Google)  
8/31/22 Safety & Security Training  
8/31/22 Curriculum Updates Training  
8/31/22 PK Intro to Creative Curriculum Cloud  
8/31/22 All Staff Health and Wellness Trainings & Phishing, Required Webinars  
8/31/22 Share911 Training  
8/31/22 I&RS Staff Training  
9/1/22, 9/2/22 Instructional Team Planning, Assessment Review, & Curriculum Review  
9/13/22 Danielson Training for New Administrators  
10/7/22 Linkit & Intervention Manager Training

Developed: July 13, 2022

Updated: 8-10-2022, 9-14-2022, 10-12-2022, 11-16-2022, 12-14-2022, 1-4-2023,  
2-8-2023, 3-15-2023, 4-5-2023, 5-3-2023

10/7/22 Superkids Training  
10/7/22 Readers and Writers Workshop ELA Training  
10/7/22 Math & Science PLC  
10/7/22 Social Studies PLC  
10/7/22 Special Areas PLC  
10/7/22 Guidance and CST PLC  
10/7/22 PK Creating a Culture of Kindness in the Early Childhood Classroom  
10/19/22 CPR Training  
10/19/22 LGL Training  
10/19/22 Special Areas PLC  
10/19/22 Playground Safety Training  
10/19/22 PK Gold Training  
10/20/22 PASS Administration Training  
11/23/22 PASS Results Training  
12/7/22 District Resiliency Training  
12/7/22 District CPI Training  
1/18/23 CLS RTI & I&RS Workshop  
2/1/23 LGL Training K-8  
2/1/23 Special Areas and Guidance/CST PLCs K-8  
2/1/23 PK Gold Training PK  
2/17/23 LinkIt Training - Student Conferencing K-8  
2/17/23 Virtual Superkids ELA Training K-2  
2/17/23 Phonemic Awareness Training 3-8 ELA  
2/17/23 Math and Science PLC 3-8  
2/17/23 Social Studies PLC 4-8  
2/17/23 Special Areas PLC & Challenging Behaviors Workshop  
2/17/23 Guidance/CST PLCs K-8  
2/17/23 PK Gold Training  
3/15/23 Dyslexia Training, District CPI Training  
3/24/23 LinkIt Training, Superkids ELA Training, Readers & Writers Workshop ELA Training, Math & Science PLC, Social Studies PLC, Special Areas PLC, PK Gold Training,  
CST & Self-Contained Teachers Social Studies & Science PLC, Guidance PLC

Developed: July 13, 2022

Updated: 8-10-2022, 9-14-2022, 10-12-2022, 11-16-2022, 12-14-2022, 1-4-2023,

2-8-2023, 3-15-2023, 4-5-2023, 5-3-2023

## 2022-2023 ADMINISTRATOR GOALS / BOARD GOALS

### Action Plan (Goal) #2

### Community Relations

| Major Activities  | Staff   | Resources  | Timeline | Indicators of Success  |
|---|---|--|----------|--|
| Engage the EHC Community in the planning and implementation of the EHC public schools' educational program. | <ul style="list-style-type: none"> <li>● Superintendent</li> <li>● Business Administrator</li> <li>● Principal/Supervisor</li> <li>● Director of Special Projects</li> <li>● Board of Education</li> <li>● Child Study Team</li> <li>● School District Solicitor</li> </ul> | <ul style="list-style-type: none"> <li>● NJSBA</li> <li>● City Council</li> <li>● Faith Based Organizations</li> <li>● Youth Organizations</li> <li>● PTO</li> <li>● Business Community</li> <li>● Parents/Guardians</li> <li>● EHC Municipal Alliance</li> <li>● EHCEA</li> <li>● Atlanticare Community Healthy Schools Initiative</li> <li>● Rutgers Agricultural Experiment</li> <li>● Kiwanis</li> <li>● Let Us Eat Please Initiative</li> <li>● YMCA</li> </ul> | Ongoing  | <ul style="list-style-type: none"> <li>● Expansion of public relations program within the school district</li> <li>● Continue the use of TV Media Distribution Center at EHCCS</li> <li>● Continued use of the Connect-ED communication system</li> <li>● Increased parent and community participation in school sponsored events</li> <li>● Increased use of multi-media outlets such as school website, Facebook &amp; Twitter</li> <li>● Survey staff, parents and community of educational direction and strategic plans.</li> </ul> |

### UPDATES

7/13/22 21st CCLC Webinar Training  
 7/14/22 21st CCLC 4th Quarter Project Director Meeting Training  
 7/19/22-7/21/22 21st CCLC Summer Symposium Professional Development  
 7/20/22 Let Us Eat Please Food Distribution  
 7/27/22 EHCCS Meet and Mingle with the principal  
 7/28/22 21st CCLC NJSACC Meeting Training  
 8/1/22 Free Breakfast & Lunch Pick Up for Children in EHC  
 8/2/22 21st CCLC Planning with Data Training (AIR)  
 8/11/22 21st CCLC Y4Y - New Leaders Academy Training  
 8/16/22 Preschool Orientation  
 8/16/22 21st CCLC Y4Y - Activity Design Training  
 8/18/22 21st CCLC Y4Y -Staffing Training  
 8/23/22 CLS Back to School Bash  
 8/25/22 EHCCS Ringing in the new school year Carnival  
 9/13/22 21st CCLC Y4Y - Organization Culture/Climate Training  
 9/15/22 21st CCLC Y4Y - Positive Learning Environments Training  
 9/21/22 EHCCS Back to School Night

Developed: July 13, 2022

Updated: 8-10-2022, 9-14-2022, 10-12-2022, 11-16-2022, 12-14-2022, 1-4-2023,  
2-8-2023, 3-15-2023, 4-5-2023, 5-3-2023

9/28/22 CLS Back to School Night  
10/6/22 21st CCLC New Grantee Orientation/21st CCLC PARS21 Training  
10/11/22 CLS Firehouse Visitation  
10/14/22 2nd Grade walking trip to the Atlantic County Library  
10/17/22 - 10/21/22 CLS Book Fair  
10/18/22 CLS Fall Family Fun Night  
10/25/22 1st Grade Trip to Sahl's Family Farm  
10/25/22 21st CCLC Q1 Project Director Meeting Training  
11/14/22 District Rosa Park's Walk to School Day  
11/18/22 Mrs. Stewart's Class Walking Trip to EHC Police Station  
11/21/22 - 11/22/222 Parent/Teacher conferences  
12/7/22 21st CCLC & EHCCS Festival of Hope  
12/9/22 EHCPS Special Education Parent Advisory Meeting  
12/15/22 Preschool Families Making Gingerbread Houses  
12/20/22 CLS Illusion Maker Assembly  
1/4/23 8th Annual Captain's Table Planning Meeting  
1/20/23 CLS Snowflake dance hosted by PTO  
2/07/23 CLS Family Fitness Night  
2/15/2023 CLS Dental Health Assembly  
3/02/2023 CLS Nor'Easter Nick Assembly  
3/07/2023 CLS 2nd & 3rd Grade Winter Concert  
3/14/2023 CLS Family Fitness Night  
3/22/2023 REACH March Dadness  
3/30/23 & 3/31/23 REACH Play "The Alibis"  
4/4-5/2023 Parent Teacher Conferences  
4/17/2023 Special Needs Registry School Outreach Program with EHC Police Department  
4/19/2023 EHCCS Spring Tea Party and Cookie Decorating  
4/19/2023-4/25/2023 - 21st CCLC PARS21 Teacher Survey  
4/19/2023-4/25/2023 - 21st CCLC AIR Youth Post Survey  
4/21/2023 Go Blue for CASA Day  
4/24/2023 Special Needs Registry School Outreach Program with EHC Police Department  
4/26/2023 EHCCS National Junior Honor Society and 21CCLC REACH Hobby Night/Literacy and Math Informational  
4/27/2023 Take Our Daughters and Sons to Work Day / Atlantic County Prosecutor's Office "Think Before You Move" Program Graduation  
5/3/2023 5-7 PM - Preschool "Books in Your Backyard" Event

Developed: July 13, 2022

Updated: 8-10-2022, 9-14-2022, 10-12-2022, 11-16-2022, 12-14-2022, 1-4-2023,  
2-8-2023, 3-15-2023, 4-5-2023, 5-3-2023

**2022-2023 ADMINISTRATOR GOALS / BOARD GOALS**

**Action Plan (Goal) #3**

**Personnel / Finance**

| <b>Major Activities</b>  | <b>Staff</b>   | <b>Resources</b>   | <b>Timeline</b> | <b>Indicators of Success</b>   |
|--|--|--|-----------------|--|
| Continue to produce fiscally and educationally sound budget to meet the needs of staff, students and facilities. | <ul style="list-style-type: none"> <li>● Superintendent</li> <li>● Business Administrator</li> <li>● Principal/Supervisor</li> <li>● Director of Special Projects</li> <li>● Board of Education</li> <li>● School District Solicitor</li> <li>● Technology Coordinator</li> <li>● Supervisor of Buildings and Grounds</li> </ul> | <ul style="list-style-type: none"> <li>● New Jersey School Boards Association</li> <li>● New Jersey Association of School Administrators</li> <li>● Atlantic County Office of Education</li> </ul> | 6/30/22         | <ul style="list-style-type: none"> <li>● Weekly budget meetings during budget building process</li> <li>● Public Presentation of 23/24 budget</li> <li>● Approval of budget by Atlantic County Office of Education</li> <li>● Posting of User Friendly Budget on District Website</li> </ul> |

**UPDATES**

8/1/22 Title IIA subgrant of the ESEA application and IDEA-P were re-written. Title IIA will be used primarily for professional development and IDEA-P for special education preschool supplies as part of a strategy to move away from utilizing grants for salaries, due to the high cost involved.

9/01/22 ESEA and IDEA Final Reports for FY22 submitted.

12/01/22 - Allyson Milazzo will begin looking at the 2023/2024 budget. The district is waiting for approval of the ESEA 2023 budget. All other grant budgets have been approved.

2/27/23 - 2023/2024 Budget Appropriations have been entered. The Governor will be giving his Budget Address on 2/28/23 and State Aid Revenue figures are expected to be released by midday on 3/2/23. The Board Finance Committee will review the tentative budget submission at their meeting on 3/15/23 at 6pm. The 2023-2024 Public Hearing on the Budget is scheduled for May 3, 2023.

2/27/23 - Amendments for Title I SIA, Title IIA, and ESSER II Federal grants were submitted. Grants were required to be re-written to ensure we spend and liquidate all funds during the applicable grant period.

2/27/23 - We will be submitting the application for the SFSP (Summer Food Service Program) that will enable us to feed those students are attending our Summer enrichment and REACH programs.

2/27/23 - Allyson will be submitting the grant application for the SRSA/REAP award for the 2023-2024 school year in April.

2/27/23 - Allyson will be redeeming the Grant Anticipation Note of \$1,850,368 early to save money on interest that is owed. This funding was borrowed at the discretion of the previous Business Administrator, Jason Bedell. The money has been sitting idle and was originally scheduled to be paid back in September 2023. Due to supply chain issues and the scheduled timeline of capital projects, it is in the best interest of the District to pay back these funds sooner as they were not deemed necessary or beneficial, as the District does not experience supply chain issues.

**2022-2023 ADMINISTRATOR GOALS / BOARD GOALS**

Developed: July 13, 2022

Updated: 8-10-2022, 9-14-2022, 10-12-2022, 11-16-2022, 12-14-2022, 1-4-2023,  
2-8-2023, 3-15-2023, 4-5-2023, 5-3-2023

### Action Plan (Goal) #4 Board Professional Development Training

| Major Activities   | Staff   | Resources  | Timeline | Indicators of Success   |
|--|---|--|----------|---|
| Board of Education will direct professional development opportunities towards increasing Board members knowledge and skills in policymaking, ethics and governance. In addition, the Board of Education will participate in on-site NJSBA workshop(s). | <ul style="list-style-type: none"> <li>● Superintendent</li> <li>● Business Administrator</li> <li>● Board of Education</li> <li>● School District Solicitor</li> <li>● Technology Coordinator</li> </ul> | <ul style="list-style-type: none"> <li>● New Jersey School Boards Association</li> <li>● Training provided to BOE members as needed</li> </ul> | 6/30/22  | <ul style="list-style-type: none"> <li>● Increase in Board members involvement and attendance at trainings, programs, conferences and workshops offered by NJSBA throughout the 2022-2023 school year.</li> <li>● Provide all BOE documents electronically.</li> <li>● Continue Board of Education training with a focus on ethics and Board policies.</li> </ul> |

#### UPDATES

7/1/22 Electronic copy of 7/13/2022 agenda and attachments to Board  
8/1/22 Electronic copy of 8/10/2022 agenda and attachments to Board  
9/1/22 Electronic copy of 9/14/2022 agenda and attachments to Board  
10/3/22 Electronic copy of 10/12/2022 agenda and attachments to Board  
11/2/22 Electronic copy of 11/16/2022 agenda and attachments to Board  
12/5/22 Electronic copy of 12/14/2022 agenda and attachments to Board  
12/19/22 Electronic copy 1/4/2023 agenda and attachments to Board  
2/1/23 School Board Notes forwarded to Board with Professional Development opportunities  
2/3/23 Electronic copy of 2/8/2023 agenda and attachments to Board  
3/10/2023 Electronic copy of 3/15/2023 agenda and attachments to Board  
3/31/2023 Electronic copy of 4/5/2023 agenda and attachments to Board  
4/28/2023 Electronic copy of 5/3/2023 agenda and attachments to Board

Developed: July 13, 2022

Updated: 8-10-2022, 9-14-2022, 10-12-2022, 11-16-2022, 12-14-2022, 1-4-2023,

2-8-2023, 3-15-2023, 4-5-2023, 5-3-2023

## 2022-2023 ADMINISTRATOR GOALS / BOARD GOALS

### Action Plan (Goal) #5

#### Facilities / Finance

| Major Activities  | Staff  | Resources   | Timeline | Indicators of Success   |
|---|--|---|----------|---|
| Oversee the two projects submitted for NJ DOE approval: the partial roof replacement and HVAC upgrade at the Spragg School and the chiller replacement at the Community School. | <ul style="list-style-type: none"> <li>● Superintendent</li> <li>● Business Administrator</li> <li>● Principal/Supervisor</li> <li>● Supervisor of Buildings &amp; Grounds</li> <li>● Board of Education</li> <li>● School District Solicitor</li> </ul> | <ul style="list-style-type: none"> <li>● Becica Associates, LLC, Architect of Record</li> <li>● Phoenix Advisors</li> <li>● Wilentz</li> <li>● Contractors TBD</li> </ul> | Ongoing  | <ul style="list-style-type: none"> <li>● ESSER III and SSB reimbursement</li> <li>● State approval of projects</li> <li>● Obtain financing through lease purchase</li> <li>● Begin work on chiller removal, chiller replacement, and roof and HVAC replacement</li> </ul> |

#### UPDATES

8/1/22 Jason Bedell met with Robbi Acampora from Phoenix Advisors, John Middleton from Becica, Tony Solomine from Wilentz, and Carol Russ from Ford-Scott to discuss how to structure the lease purchase to account to ESSER III and SSB grant funding to have the lowest impact on the budget. Financing will be two-fold, inclusive of a 5-year lease purchase and a grant anticipation note, to make budgeting the repayment much more manageable.

9/1/22 Jason Bedell held a bid opening for the lease purchase financing. There were 2 companies that submitted bids; the winner was Cogent Bank with a 3.23% interest rate and no fees. The bid applications were also proofed by Robbi Acampora of Phoenix Advisors and Tony Solimine of Wilentz.

9/19/22 Jason Bedell, Scott Wheeler, and John Middleton held a pre-mid meeting for the chiller project.

10/4/22 Jason Bedell, Scott Wheeler, and John Middleton held a bid opening for the chiller project.

11/1/22 Lisa Mooney, Scott Wheeler, and John Middleton held a bid opening for the chiller and roof/HVAC projects.

12/1/22 The bid for the Roof/HVAC project was awarded and an initial project meeting was held with Falasca, John Middleton, Lisa Mooney, Adrienne Shulby and Scott Wheeler. Work is slated to begin when school ends in June with equipment being ordered now.

2/27/23 - The District, together with the architect, voted to submit an NJDOE project application for the EHCCS Chiller. We are in the process of completing a ROD grant application that will allow for us to complete this project sometime in the next school year